

# **TGMI Steering Committee Meeting**

**April 12, 2016**

**Department of Intellectual and Developmental Disabilities**

**275 Stewarts Ferry Pike**

**One Cannon Way, Room 1152**

Quorum: Yes

## **Opening**

The regular meeting of the TGMI Steering Committee was called to order at 3:05pm.

## **Attendance**

Michelle Smith, Chair – Present

Joe Waldrum, Vice Chair - Present

Vicky Hutchings, Past Chair – Present (phone)

Jason Seay, Present Class President – Absent

Shelley Walker, Present Class Steering Committee Member – Absent

Lori Hedge, Past Class Steering Committee Member – Present (phone)

Doug Willis, Past Class President – Present (phone)

Cynthia Stewart, Member at Large (Year 2) – Present (phone)

Nneka Norman-Gordon, Member at Large (Year 2) – Present (phone)

Marcus Dodson, Member at Large (Year 1) – Present (phone)

Cyndi Taylor, Member at Large (Year 1) – Present

Tresa Jones – Present (Phone)

Trish Holliday, DOHR Ex-Officio– Absent

Antonio Meeks, DOHR representative – Present (phone)

Julie Nichols - Absent

## **Call to Order/Welcome: Michelle Smith**

Meeting was called to order at 3:05p.m. and all participants were identified.

## **Secretary Report: Cyndi Taylor**

The March 8, 2016 Meeting minutes were approved on April 4, 2016 (Motion to approve- Jason Seay, Second– Nneka Norman-Gordon).

Michelle requested that everyone please respond to request to approve minutes once a motion and second is made.

## **Treasurer's Report- Cynthia Stewart**

---

<b>Previous Balance 3/8/2016: \$753.48</b>
<b>Deposits/Credits: \$0</b>
<b>Pending Withdrawals/Debits: \$0</b>
<b>Balance on 4/11/16: \$753.48</b>

## **Sub-Committees Reports**

Charter Committee Update (April Romero)

- April Romero was not present to provide a Charter Committee update.

Communications Update (Michelle Smith and Joseph Waldrum)

- Joe and Michelle continue to meet weekly.

- Joe and Julie will be reaching out to class reporters to try to increase interest and engagement in TGMI. If class reporters no longer want to serve, the class will need to elect a new one.
- Julie will put out a request to class reporters for updates for the TGMI alumni newsletter after meeting with Joe. Julie and Joe will work to get the newsletter out by mid-May. Nneka suggested highlighting TGMI alumni who have earned belts under the Leadership Black Belt Program.

#### Community Service Update (Cynthia Stewart)

- Second Harvest event occurred on March 31<sup>st</sup> with three attendees. Cynthia is waiting on a confirmation for the May event.
- There are two service opportunities with the Ronald McDonald House.
  1. Ronald McDonald House serves about 32 families per month. Goodie bags filled with snacks, toiletries, water, and activities/games are needed for each family. EventBrite can be used for this service opportunity, with one ticket representing one goodie bag. This will allow volunteers to provide as many bags as they want. Michelle will work with DOHR to try to get this posted on the website and the TGMI group email list will be uploaded into EventBrite to notify alumni of this service opportunity.
  2. The Ronald McDonald House also provides families with meals each day. Every weekend is booked for 2016, but weekdays are open.
- Joe reached out to Habitat for Humanity. All of their builds in Davidson and surrounding counties are booked, but we have been put on a waiting list for future builds. A local church is looking to build a halfway house and/or micro houses. Joe will keep us informed of any opportunities to TGMI alumni to assist with this project.

#### Business Events Update (Jason Seay)

- Jason Seay was not present to provide a Charter Committee update.

#### Education Development Update (Marcus Dodson)

- Lunch-n-learns will be held every month starting in May.
- Active shooter lunch-n-learn is scheduled for May 11<sup>th</sup> and a DOHR lunch-n-learn is scheduled for May 26<sup>th</sup>.
- Once the final room location is determined, they will be put into EventBrite.
- TGMI mailing list is located on DOHR's website and will be used to send out lunch-n-learn notifications.

#### Social Events Update (Doug Willis)

- Doug has looked into group prices for the Nashville Sounds. He would like to get something scheduled before summer. Dinner Group Packages range from \$28-\$40. The \$40 rate includes a ticket to the game and an all-you-can-eat picnic. Single tickets can also be purchased for weekend or Wednesday afternoon games. Joe has a contact that may be able to get the group a better package price. Doug and Joe will work together prior to the next meeting and will provide an update at that time.

#### **Old Business**

- There was no old business to report on.

## **New Business**

### Upcoming Events (Michelle Smith)

- There was a good TGMI alumni presence at the TGMI orientation today. Doug provided a great private tour of the TBI afterwards for alumni.
- 2016 TGMI Class:
  - Week 1 (May 1 - 6) on May 3, 2016, present to new class about upcoming class elections. This will be held at Montgomery Bell. Once a time is set, Michelle will send out an appointment to the committee members.
  - Week 2 (June 12 - 17) on June 16, 2016, conduct class elections. This will be held in Knoxville, TN.
  - August 2016 Graduation: Prepare information packets and select gift for graduates.

## **Adjournment**

Meeting was adjourned at 3:39p.m. by Michelle Smith. The next meeting will be May 10, 2016 at One Cannon Way.

Minutes submitted by: Cyndi Taylor